# Tap into a Tidy Life

# Start with a Sort

The best way to successfully organize your home is to always "start with a sort."

## Select Your Space:

#### **Start Small:**

Don't overwhelm yourself with a big project! Start with something small, like:

- Kitchen sink
- Junk drawer
- Closet

## **Make Three Piles:**

## **What Stays?**

You love it. You use it. Or both.

#### **What Goes?**

You don't love it. You don't use it. It's broken obsolete or redundant.

#### What Lives Elsewhere?

Useful, relevant items that belong to someone else or live somewhere else, just not here.

## **Complete The Sort:**

### **What Stays**

gets put back.

#### **What Goes**

gets tossed, recycled or donated.

#### **What Lives Elsewhere**

gets put in its rightful location.

## Congratulations.

You now know how to sort through clutter. Select another small space and keep going.

Sign up for additional tips at tidytapper.com

